

PLANNING BOARD APPLICATION SUBMITTAL CHECKLIST

The following items are to be returned to the Planning Board Secretary, **complete as a package**, to make application to appear before the Planning Board:

CHECK OFF (ONE ORIGINAL COPY OF ALL EXCEPT PLANS)

- | | | |
|----|---|------------|
| 1. | Completed Page 1 and 2 of Application form. (Original Copy) | <u>X</u> |
| 2. | Agricultural Data Statement (If you answer yes to #9 on application) | <u>N/A</u> |
| 3. | Applicant/Owner Proxy Statement (Original) <u>(MUST HAVE IF APPLICABLE)</u> | <u>X</u> |
| 4. | a. Applicable completed Check List for subdivision/L.L. Chg. or Site Plan | <u>N/A</u> |
| | b. Approval box on all sheets of plan as described in #4 of Subdivision Check List and #2 of Site Plan Check List. | |
| 5. | Short Form EAF (Unless instructed to prepare long form). (Original) | <u>N/A</u> |
| 6. | Flood Hazard Area Development Application. | <u>N/A</u> |
| 7. | EIGHT Sets of plans – folded to fit in legal size file folder with name block showing. | <u>X</u> |
| 8. | SEPARATE CHECKS AS FOLLOWS: (Choose appropriate category for your project) | |

SITE PLANS:

Two Separate Checks: (One check for application fee and separate check for escrow amount)

| | | | |
|---|----------|---------------|------------|
| Special Permit Application and Review Fee..... | \$250.00 | | |
| Application fee..... | \$125.00 | | <u>N/A</u> |
| Escrow (Unless other amount specified at workshop) | \$750.00 | \$ <u>N/A</u> | <u>N/A</u> |
| (Additional escrow due for multi-family dwellings) | | | |

SUBDIVISIONS:

Two Separate Checks: (One check for application fee and separate check for escrow amount)

| | | |
|---|----------|------------|
| Application Fee...(minor subdivision only)..... | \$ 75.00 | <u>N/A</u> |
| Application Fee...(major subdivision only)..... | \$150.00 | <u>X</u> |

ESCROW:

| | | | |
|---------------------|--|----------------------|------------|
| Residential: | \$200.00 each - for each of first 4 lots | | |
| | \$100.00 for each additional lot - | Total: \$ <u>N/A</u> | <u>N/A</u> |
| Commercial: | \$500.00 each - for each of first 4 lots | | |
| | \$200.00 for each additional lot - | Total: \$ <u>N/A</u> | <u>N/A</u> |

LOT LINE CHANGE:

Two Separate Checks: (One check for application fee and separate check for escrow amount)

| | | |
|---|----------------------------|------------|
| Application fee..... | \$75.00 | <u>N/A</u> |
| Escrow (Unless other amount specified at workshop). ... | \$200.00.....\$ <u>N/A</u> | <u>N/A</u> |

PLEASE NOTE: ADDITIONAL FEES DUE UPON COMPLETION OF PLANNING BOARD REVIEW.